

GOVERNMENT OF THE REPUBLIC OF ARMENIA

DECISION

No 967-N of 30 August 2018

**ON DEFINING THE PROCEDURE FOR AND CASES OF HOLDING A CIVIL
SERVICE POSITION BY DIPLOMATS SECONDED AS PRESCRIBED BY THE
LAW
OF THE REPUBLIC OF ARMENIA "ON DIPLOMATIC SERVICE"**

Pursuant to part 2 of Article 15 of the Law of the Republic of Armenia "On civil service", the Government of the Republic of Armenia hereby ***decides:***

1. To define the procedure for and cases of holding a civil service position by diplomats seconded as prescribed by the Law of the Republic of Armenia "On diplomatic service", pursuant to the Annex.
2. This Decision shall enter into force on the day following the official promulgation thereof.

**Prime Minister
of the Republic of Armenia**

N. Pashinyan

5 September 2018

Yerevan

Annex

**to Decision of the Government
of the Republic of Armenia
No 967-N of 30 August 2018**

**PROCEDURE FOR AND CASES OF HOLDING A CIVIL SERVICE POSITION
BY DIPLOMATS SECONDED AS PRESCRIBED BY THE LAW OF THE
REPUBLIC OF ARMENIA "ON DIPLOMATIC SERVICE"**

1. This Procedure shall define the procedure for and cases of holding a civil service position by diplomats seconded as prescribed by the Law of the Republic of Armenia "On diplomatic service" (hereinafter referred to as "the Law").
2. A diplomat seconded upon mutual agreement of the Ministry of Foreign Affairs of the Republic of Armenia and the state body may, upon his or her consent, be appointed to an equal civil service position in another state body for a certain period of time, where he or she meets the requirements of the job description for the given civil service position.
3. In case the head of the relevant body (in the Staff to the President of the Republic of Armenia, the Office of the Prime Minister of the Republic of Armenia — the Chiefs of Staff) wishes to second a diplomatic officer to the body thereof, he or she shall apply to the Minister of Foreign Affairs of the Republic of Armenia, indicating the name, surname, position held, the secondment period and the position to be held under secondment by the diplomatic officer of that body or the subordinate state body, whom he or she wishes to be seconded to the relevant body.

(point 3 amended and supplemented by No 1243-N of 19 September 2019)

4. In case of disagreeing with the secondment of the diplomatic officer, the Minister of Foreign Affairs of the Republic of Armenia shall, within three working days, reject the application in writing, and in case of agreeing therewith — give

a relevant recommendation to the personnel management sub-division as prescribed by law to ensure the process of secondment of the diplomat.

5. A diplomat seconded as prescribed by law shall be appointed to a civil service position by the official having the competence of appointing to the given position in the relevant body, upon the relevant individual legal act.
6. The name, surname of the diplomatic officer being seconded, names of positions having been held or being held thereby, the period and first day of the secondment shall be necessarily indicated in the individual legal act.
7. The secondment period may be extended upon mutual consent of heads of the relevant bodies (in the Staff to the President of the Republic of Armenia, the Office of the Prime Minister of the Republic of Armenia — the Chiefs of Staff) upon consent of the diplomat at least two months prior to the expiry of the secondment period.

(point 7 amended by No 1243-N of 19 September 2019)

8. In case the secondment period is not extended, the official having the competence of appointing to a position in the relevant body shall adopt an individual legal act on dismissing the seconded diplomatic officer from position.
9. The copies of the individual legal acts on appointment of the seconded diplomat to a civil service position, extension of the secondment period and dismissal from position, adopted by the official having the competence of appointing to a position in the relevant body and those of documents having served as a basis for the adoption of the individual legal acts shall, within three working days following the adoption thereof, be posted on the information platform of the Civil Service. Prior to the launch of the information platform of the Civil Service provided for by law, the documents being posted on the information platform shall be forwarded to the Civil Service Bureau of the Office of the Prime Minister of the Republic of Armenia within the time period provided for in this point.

(point 9 edited by No 1243-N of 19 September 2019)

10. A diplomat holding a civil service position shall be remunerated in compliance with the provisions prescribed by the Law of the Republic of Armenia "On remuneration for persons holding state positions and state service positions".

11. During the secondment, a diplomatic officer shall enjoy the rights prescribed for diplomats by law and bear the responsibilities prescribed by law.
12. The powers of the official having the competence of appointing a diplomatic officer to a position shall, during the secondment, be exercised by the relevant official prescribed by point 5 of this Procedure.

(Annex amended, supplemented, edited by 1243-N of 19 September 2019)

**Prime Minister
of the Republic of Armenia**

N. Pashinyan